

# INSTRUCTIONS

**BEFORE USING THE ENCLOSED SCHEDULES, PLEASE COMPLETE THE FOLLOWING:**

Enter the City/Town Name: **TOWN OF FLORENCE**

The steps below will help populate the attached schedules with the appropriate dates. The "current year" is the fiscal year in which the city/town is operating, and the "budget year" is the fiscal year for which the city/town is budgeting and that immediately follows the current year.

1. Select the Current Year **2012**
2. Select the Budget Year **2013**

**OFFICAL BUDGET FORMS**

**TOWN OF FLORENCE**

**Fiscal Year 2013**

**TOWN OF FLORENCE**

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**Fiscal Year 2013**

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**TOWN OF FLORENCE**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2013**

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2012	ACTUAL EXPENDITURES/ EXPENSES ** 2012	FUND BALANCE/ NET ASSETS*** July 1, 2012**	PROPERTY TAX REVENUES 2013	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2013	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013		TOTAL FINANCIAL RESOURCES AVAILABLE 2013	BUDGETED EXPENDITURES/ EXPENSES 2013
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 11,061,298	\$ 10,416,872	\$ 10,019,247	Primary: \$ 769,095	\$ 9,136,588	\$	\$	\$ 1,176,831	\$ 6,500	\$ 21,095,261	\$ 12,539,096
2. Special Revenue Funds	14,669,271	4,751,386	16,381,487	Secondary:	6,515,166			315,269	612,473	22,599,449	12,667,679
3. Debt Service Funds Available	76,617	82,729	97,575		88,200			69,748	10,000	245,523	156,731
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	76,617	82,729	97,575		88,200			69,748	10,000	245,523	156,731
6. Capital Projects Funds	4,812,322	2,183,817	5,694,713		2,470,000				69,748	8,094,965	5,593,200
7. Permanent Funds	10,500	12,000	316,596		39,500					356,096	12,000
8. Enterprise Funds Available	13,197,692	5,218,653	12,566,400		9,768,605			95,000	958,127	21,471,878	12,640,978
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	13,197,692	5,218,653	12,566,400		9,768,605			95,000	958,127	21,471,878	12,640,978
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 43,827,700	\$ 22,665,457	\$ 45,076,018	\$ 769,095	\$ 28,018,059	\$	\$	\$ 1,656,848	\$ 1,656,848	\$ 73,863,172	\$ 43,609,684

**EXPENDITURE LIMITATION COMPARISON**

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

2012	2013
\$ 43,827,700	\$ 43,609,684
43,827,700	43,609,684
\$ 43,827,700	\$ 43,609,684
\$	\$

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**TOWN OF FLORENCE**  
**Summary of Tax Levy and Tax Rate Information**  
**Fiscal Year 2013**

	<u>2012</u>	<u>2013</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>742,281</u>	\$ <u>769,095</u>
2. Amount received from primary property taxation in the <b>current year</b> in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>742,281</u>	\$ <u>769,095</u>
B. Secondary property taxes	_____	_____
C. Total property tax levy amounts	\$ <u>742,281</u>	\$ <u>769,095</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ <u>730,000</u>	
(2) Prior years' levies	_____ <u>20,300</u>	
(3) Total primary property taxes	\$ <u>750,300</u>	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>750,300</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____ <u>1.0413</u>	_____ <u>1.0517</u>
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____ <u>1.0413</u>	_____ <u>1.0517</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>3</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**TOWN OF FLORENCE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2012</b>	<b>ACTUAL REVENUES* 2012</b>	<b>ESTIMATED REVENUES 2013</b>
<b>GENERAL FUND</b>			
<b>Local taxes</b>			
Sales	\$ 1,850,000	\$ 1,800,000	\$ 1,800,000
Use			
<b>Licenses and permits</b>			
Licenses and Permits	211,500	208,720	223,000
Franchise Fees and Taxes	379,000	381,000	390,000
<b>Intergovernmental</b>			
State Shared Sales Tax	1,931,962	1,931,962	2,135,326
State Shared Income Tax	2,155,346	2,155,346	2,608,211
Auto Lieu Tax	1,128,057	1,128,057	1,106,331
Salt River Lieu Tax	10	20	20
<b>Charges for services</b>			
General Government	81,035	84,525	74,000
Engineering Fees	38,000	26,495	40,000
Civil Engineering Fees	40,000	43,000	50,000
Community Development Fees	57,000	95,986	47,000
Cemetery Fees	11,000	9,600	11,000
Police Fees	168,800	160,450	172,800
Parks and Recreation Fees	59,500	64,950	64,900
Fire Fees	90,500	70,485	43,500
Library Fees	64,000	66,720	65,000
Senior Fees	16,400	18,700	18,600
<b>Fines and forfeits</b>			
Fines and forfeits	155,560	136,500	140,200
<b>Interest on investments</b>			
Interest Income	100,000	110,000	100,000
<b>Contributions</b>			
<b>Miscellaneous</b>			
Miscellaneous	47,942	38,206	38,500
Downtown Redevelopment			2,000
Government Access Channel			6,200
<b>Total General Fund</b>	<b>\$ 8,585,612</b>	<b>\$ 8,530,722</b>	<b>\$ 9,136,588</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF FLORENCE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2012</b>	<b>ACTUAL REVENUES* 2012</b>	<b>ESTIMATED REVENUES 2013</b>
<b>SPECIAL REVENUE FUNDS</b>			
Highway User Gas Tax	\$ 1,472,361	\$ 1,320,600	\$ 1,653,723
Transportation Excise Tax	1,166,000	1,016,600	1,050,000
Other HURF Revenue	44,100	147,180	46,400
	\$ 2,682,461	\$ 2,484,380	\$ 2,750,123
Construction Tax Fund	\$ 187,000	\$ 70,000	\$ 130,000
Food Tax Fund	196,600	185,500	191,000
Emergency Subsidy Fund	1,000		
Economic Development Fund	500	250	
	\$ 385,100	\$ 255,750	\$ 321,000
Fill the Gap Fund	\$ 1,060	\$ 1,875	\$ 1,880
Revolving Loan Fund	2,500	3,150	
Government Access Channel	6,300	6,250	
Judicial Collection Fund	3,200		
	\$ 13,060	\$ 11,275	\$ 1,880
Southwest Gas Capital Expenditure Fund	\$ 53,000	43,000	45,000
Downtown Redevelopment Fund	1,600	7,575	
Impound Fund	2,035	3,150	2,050
Streetlight Improvement District #1		106,203	1,800
	\$ 56,635	\$ 159,928	\$ 48,850
Streetlight Improvement District #2	\$ 700	120,334	3,200
Streetlight Improvement District #3	42,424	72,924	1,200
Department of Justice		5,000	
CLG Grant		1,500	6,500
	\$ 43,124	\$ 199,758	\$ 10,900
ACJC-HIDTA Grant	\$ 63,615	\$ 77,269	\$ 65,771
Library SGIA Grant	1,770	1,770	1,770
State Special Projects Grant	300,000		300,000
CDBG Grant	544,235	135,208	579,270
	\$ 909,620	\$ 214,247	\$ 946,811
Gaming Grants	\$	\$ 266,590	\$ 150,000
Assistance to Firefighters Grant	65,331	134,461	
ADOT LTAF II Senior Transportation			
ADOT LTAF II Main Street	100		
	\$ 65,431	\$ 401,051	\$ 150,000
ADOT Main Street Streetscape Plan	\$ 403,870	\$	\$ 399,000
2010 Homeland Security Program	280,000	280,000	
Transportation Impact Fees	3,500	94,175	5,000
General Government Impact Fees	94,600	52,730	15,000
	\$ 781,970	\$ 426,905	\$ 419,000

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF FLORENCE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2012</b>	<b>ACTUAL REVENUES* 2012</b>	<b>ESTIMATED REVENUES 2013</b>
Public Works Impact Fees	\$ 100	\$	\$
Police Impact Fees	103,900	100,880	111,560
Fire/EMS Impact Fees	119,900	120,485	1,395,000
Parks Impact Fees	93,700	76,982	113,840
	\$ 317,600	\$ 298,347	\$ 1,620,400
Library	\$ 45,700	\$ 26,315	\$ 10,000
FEMA Safer Grant	47,607		39,600
Pinal County-ACJC		840	
Recovery Act Grants		67,021	
	\$ 93,307	\$ 94,176	\$ 49,600
FEMA Safer Grant	\$	\$	\$ 196,602
	\$	\$	\$ 196,602
<b>Total Special Revenue Funds</b>	\$ 5,348,308	\$ 4,545,817	\$ 6,515,166
<b>DEBT SERVICE FUNDS</b>			
North Florence Improvement District #1	\$ 55,500	\$ 73,300	\$ 88,200
General Government			
	\$ 55,500	\$ 73,300	\$ 88,200
<b>Total Debt Service Funds</b>	\$ 55,500	\$ 73,300	\$ 88,200
<b>CAPITAL PROJECTS FUNDS</b>			
CIP Fund	\$ 1,550,000	\$ 953,500	\$ 2,470,000
	\$ 1,550,000	\$ 953,500	\$ 2,470,000
<b>Total Capital Projects Funds</b>	\$ 1,550,000	\$ 953,500	\$ 2,470,000
<b>PERMANENT FUNDS</b>			
Fireman's Pension Fund	\$	\$ 39,800	\$ 39,500
	\$	\$ 39,800	\$ 39,500
<b>Total Permanent Funds</b>	\$	\$ 39,800	\$ 39,500

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.



**TOWN OF FLORENCE**  
**Summary by Fund Type of Revenues Other Than Property Taxes**  
**Fiscal Year 2013**

<b>SOURCE OF REVENUES</b>	<b>ESTIMATED REVENUES 2012</b>	<b>ACTUAL REVENUES* 2012</b>	<b>ESTIMATED REVENUES 2013</b>
<b>ENTERPRISE FUNDS</b>			
Florence Water Fund	\$ 2,943,000	\$ 3,360,982	\$ 3,293,075
Florence Sewer Fund	4,069,500	3,099,583	4,851,250
North Florence Sewer Fund	386,000	413,200	487,700
Sanitation Fund	1,025,600	1,059,045	1,132,600
	<u>\$ 8,424,100</u>	<u>\$ 7,932,810</u>	<u>\$ 9,764,625</u>
Sanitation Impact Fees	\$ 12,650	\$ 6,030	\$ 200
Florence Water Impact Fees	500	900	
Florence Sewer Impact Fees	2,500	3,275	3,500
North Florence Water Impact Fees	100	115	120
	<u>\$ 15,750</u>	<u>\$ 10,320</u>	<u>\$ 3,820</u>
North Florence Sewer Impact Fees	\$ 100	\$ 142	\$ 160
	<u>\$ 100</u>	<u>\$ 142</u>	<u>\$ 160</u>
<b>Total Enterprise Funds</b>	<u>\$ 8,439,950</u>	<u>\$ 7,943,272</u>	<u>\$ 9,768,605</u>
<b>INTERNAL SERVICE FUNDS</b>			
	\$	\$	\$
	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	<u>\$ 23,979,370</u>	<u>\$ 22,086,411</u>	<u>\$ 28,018,059</u>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**TOWN OF FLORENCE**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2013**

FUND	OTHER FINANCING 2013		INTERFUND TRANSFERS 2013	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
Highway User Fund	\$	\$	\$ 312,407	\$
Water			361,575	
Sewer			273,609	
NF Sewer			32,026	
Sanitation			70,917	
NFID Admin Fees			10,000	
SLID 1			3,250	
SLID 2			3,250	
SLID 3			3,250	
Fund 212 SSP Adm Costs			19,000	
Fund 216 CDBG Admin			87,547	
CLG Grant #252				6,500
<b>Total General Fund</b>	\$	\$	\$ 1,176,831	\$ 6,500
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Fund	\$	\$	\$ 9,750	\$ 446,565
SLID 1				6,500
SLID 2				6,500
SLID 3				6,500
CLG Grant #252			6,500	
SSP #212			118,810	19,000
ADOT Main Street Streetscape			55,209	
LTAF II Main Street				39,861
CDBG #216			125,000	87,547
<b>Total Special Revenue Funds</b>	\$	\$	\$ 315,269	\$ 612,473
<b>DEBT SERVICE FUNDS</b>				
General Government	\$	\$	\$ 69,748	\$
NFID				10,000
<b>Total Debt Service Funds</b>	\$	\$	\$ 69,748	\$ 10,000
<b>CAPITAL PROJECTS FUNDS</b>				
Debt Service Fund-015	\$	\$	\$	\$ 69,748
<b>Total Capital Projects Funds</b>	\$	\$	\$	\$ 69,748
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
Water	\$	\$	\$ 95,000	\$ 486,575
Sewer				273,609
NF Sewer				32,026
Sanitation				70,917
Water Impact Fees				95,000
<b>Total Enterprise Funds</b>	\$	\$	\$ 95,000	\$ 958,127

**TOWN OF FLORENCE**  
**Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2013**

<b>FUND</b>	<b>OTHER FINANCING 2013</b>		<b>INTERFUND TRANSFERS 2013</b>	
	<b>SOURCES</b>	<b>&lt;USES&gt;</b>	<b>IN</b>	<b>&lt;OUT&gt;</b>
<b>INTERNAL SERVICE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 1,656,848	\$ 1,656,848

**TOWN OF FLORENCE**  
**Summary by Department of Expenditures/Expenses Within Each Fund Type**  
**Fiscal Year 2013**

<b>FUND/DEPARTMENT</b>	<b>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2012</b>	<b>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2012</b>	<b>ACTUAL EXPENDITURES/ EXPENSES* 2012</b>	<b>BUDGETED EXPENDITURES/ EXPENSES 2013</b>
<b>GENERAL FUND</b>				
Town Council	\$ 209,442	\$	\$ 202,718	\$ 137,361
Administration	630,825		611,250	604,770
Courts	265,550		248,528	264,044
Legal	191,260		179,703	181,685
Finance	655,985		643,651	666,265
Grants	125,645		95,677	79,765
Human Resources	173,545		169,535	184,310
Community Development	660,800		628,575	571,110
Police	3,423,964		3,238,388	3,782,085
Fire	2,039,297		1,956,645	2,358,522
Information Technology	475,975		468,258	606,810
Parks & Recreation	1,188,392		1,117,183	1,461,569
Library	304,698		267,190	327,820
Engineering	209,325		123,153	144,450
Facility Maintenance	68,820		58,072	74,475
General Government	414,000		395,000	497,300
Cemetery	23,775		13,346	27,400
Economic Development				569,355
<b>Total General Fund</b>	<b>\$ 11,061,298</b>	<b>\$</b>	<b>\$ 10,416,872</b>	<b>\$ 12,539,096</b>

**SPECIAL REVENUE FUNDS**

Highway User	\$	5,537,635	\$		\$	2,102,987	\$	5,611,635
Construction Tax								
Food Tax								
Clean-up								
Emergency Subsidy		193,644						
Economic Development		60,076						
EDDP Fund-Revolving Loan		348,000						
Government Access Channel		34,747				3,340		
Judicial Collection		1,850						5,750
Fill the Gap		2,861				3,750		2,200
Computer Automation Fund						164		
Downtown Redevelopment		20,000				3,000		
Southwest Gas Capital Fund		53,000				62,631		53,000
Impound		5,000				1,390		2,500
Recreation Donation		21,692						
Street Light Improvement District #1		79,100				20,000		22,000
Street Light Improvement District #2		80,100				22,000		24,000
Street Light Improvement District #3		18,000				9,230		10,000
HIDTA Grant #205		63,615				77,269		65,771
State Special Projects Grant #212		399,810						399,810
Department of Justice						5,000		
Recovery Act Grant						67,021		
CLG		3,000				3,000		13,000
Gaming Grants		129,442				324,062		150,000
Arizona Department of Homeland Security		476,014						39,600
Assistance to Firefighters Grant #1		68,769				69,130		
Pinal County ACJC						840		
ADOT LTAF II-Senior Transp.		12,051				37,435		2,640
ADOT LTAF II-Main Street		55,209				15,528		
Library SGIA Grant		1,770				3,563		1,770
ADOT-Main Street Streetscape		428,283						454,209
CDBG Grants		586,496				125,208		616,723
FEMA Safer Grant		47,607						196,602
Transportation Impact Fee		429,000				6,017		524,745
General Government Impact Fees		1,435,000				241,017		1,228,424
Public Works Impact Fee		33,500						
Police Impact Fees		910,000				1,381,555		131,300
Fire/EMS Impact Fees		1,250,000				154,215		2,904,000
Parks Impact Fees		1,080,000				6,017		204,000
Library Impact Fee		804,000				6,017		4,000
<b>Total Special Revenue Funds</b>	\$	14,669,271	\$		\$	4,751,386	\$	12,667,679
<b>DEBT SERVICE FUNDS</b>								
North Florence Improvement District	\$	76,617	\$		\$	82,729	\$	86,983
General Government								69,748
<b>Total Debt Service Funds</b>	\$	76,617	\$		\$	82,729	\$	156,731
<b>CAPITAL PROJECTS FUNDS</b>								
Capital Improvement Projects	\$	4,812,322	\$		\$	2,183,817	\$	5,593,200
<b>Total Capital Projects Funds</b>	\$	4,812,322	\$		\$	2,183,817	\$	5,593,200
<b>PERMANENT FUNDS</b>								
Fireman's Pension	\$	10,500	\$		\$	12,000	\$	12,000
<b>Total Permanent Funds</b>	\$	10,500	\$		\$	12,000	\$	12,000

**ENTERPRISE FUNDS**

Water Fund	\$ 6,762,363	\$	\$ 2,089,900	\$ 6,363,358
Sewer Fund	5,311,894		2,181,609	5,095,674
North Florence Sewer Fund	415,770		278,405	425,950
Sanitation Fund	667,665		650,705	700,240
Water Impact Fees	10,000		6,017	4,000
Sewer Impact Fees	10,000		6,017	4,000
Sanitation Impact Fees	10,000		6,000	47,756
North Florence Water Impact Fees	5,000			
North Florence Sewer Impact Fees	5,000			
<b>Total Enterprise Funds</b>	<b>\$ 13,197,692</b>	<b>\$</b>	<b>\$ 5,218,653</b>	<b>\$ 12,640,978</b>

**INTERNAL SERVICE FUNDS**

	\$	\$	\$	\$
<b>Total Internal Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 43,827,700</b>	<b>\$</b>	<b>\$ 22,665,457</b>	<b>\$ 43,609,684</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.